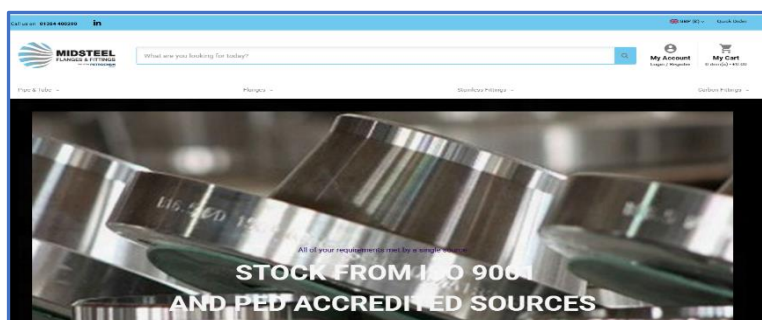


## WELCOME TO MIDSTEELS E-COMMERCE WEBSHOP

Here is a quick guide to ensure a smooth process of finding what you need in a timely fashion.



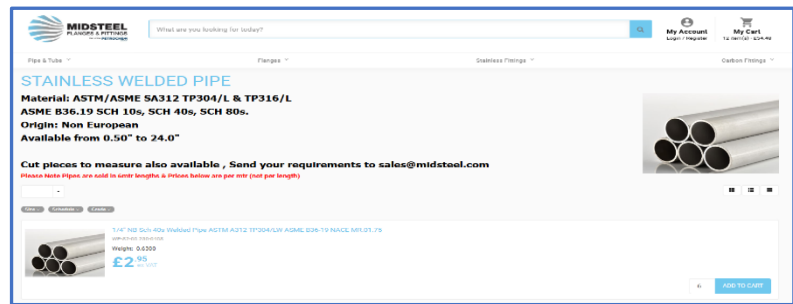
## Index

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## **B2C shopping.**

The default setting to the webshop is B2C, which allows instant shopping with credit card payments.

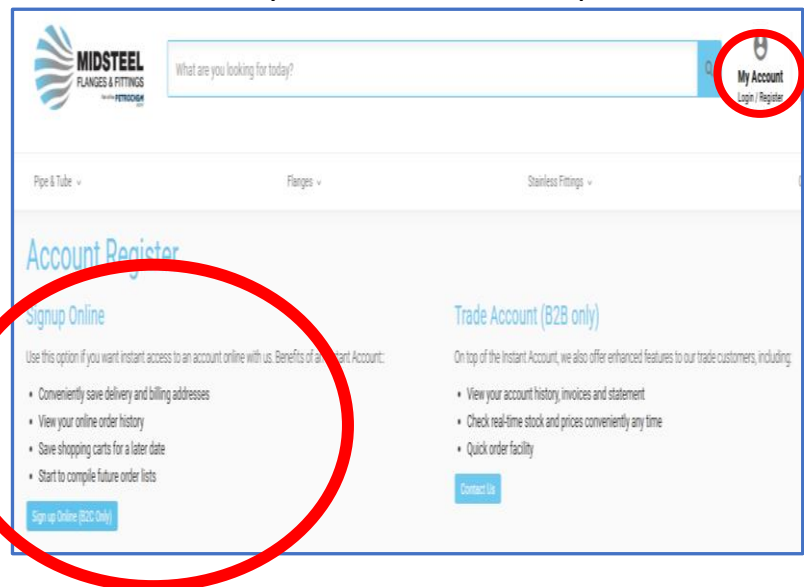
No Logging in is necessary!



If you are regular B2C shopper on our website you are able to set up a B2C Instant account

Benefits of an Instant B2C account include:

- Save your delivery & billing addresses
- View your online order history
- Save shopping carts for later dates
- Compile future order lists (favourites)



Select my account and follow through to **Sign Up Online (B2C only)**

## **B2B shopping.**

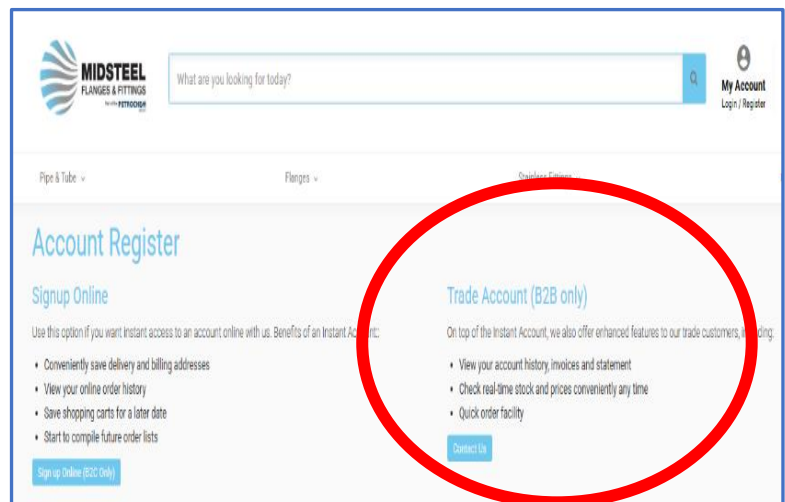
In order to access your B2B account , you will need a log in and password.

Contact [sales@midsteel.com](mailto:sales@midsteel.com) to get your Log in details or you can apply online

To apply for B2B shopping you will need to have an existing credit account with MID-STEEL.

Select Contact us under the Trade Account ( B2B only), which will prompt an email with details to be filled out.

Should you not have an existing credit account , you will then be issued with a credit application form which will take 2-3 working days to process.



Once you have your B2B details , accessing your account allows multiple features including order history and the status of live orders

Order History

Account

Order History

Addresses

Quotations

Saved Carts

Update Password

Finance

Favourites

ERP Reference

Web Reference

Name

Order Date

Order Status

All

ERP Reference	Web Reference	Name	Order Date	Net Total	Vat Total	Gross Total	Order Status	Actions
SO1111478	PO0120496		03-03-2025	€6,018.00	€0.00	€6,018.00	ACTIVE	<a href="#">View</a>
SO1111471	PO0120701		03-03-2025	€452.68	€0.00	€452.68	ACTIVE	<a href="#">View</a>
SO1111432	PO0120494		28-02-2025	€8,640.30	€0.00	€8,640.30	IN PICK	<a href="#">View</a>
SO1111382	PO0120595		27-02-2025	€2,420.00	€0.00	€2,420.00	PICKED	<a href="#">View</a>
SO1111358	PO0120495		27-02-2025	€7,046.25	€0.00	€7,046.25	SHIPPED	<a href="#">View</a>

Favourites or regular repeat purchased items , can be saved as favourites to allow efficient repeat buying .

Name	Code	Price	Actions
1/4" NPS 40x 40x Welded Pipe ASTM A312 TP304LW ASME B36.19 NAACP MR 31.75	WP-12-00-250-04001 (Duplicate)	€3.39 ex VAT	<a href="#">Remove</a> <a href="#">Add to Cart</a>
84mm x 2.0mm B44L Welded Tube EN10217-7 TC1 Not Annealed, Pickled	MTS-084-2.0 (Duplicate)	€12.19 ex VAT	<a href="#">Remove</a> <a href="#">Add to Cart</a>
70mm x 2.0mm B44L Welded Tube EN10217-7 TC1 Not Annealed, Pickled	MTS-070-2.0 (Duplicate)	€10.90 ex VAT	<a href="#">Remove</a> <a href="#">Add to Cart</a>

### **Minimum order values & Minimum order quantities**

The minimum value of product orders is £20.00. Any orders below this value will not be processed and a warning sign will show on your check out screen.

### **Carriage :**

Freight charges are set based on fixed criteria as follows

- <25kg = £10.00
- 25-250kg = £52.00
- 250-500kg = £57.00
- >500kg = £62.00
- All 6mtr lengths = £60

These charges will self populate when you go to check out your cart.

Item	Unit Price	Qty	VAT Total	Gross Price
1 1/4"NB 300LB Sch 40s RF Weld Neck Flange ASTM/A3152 F316L ASME B16.5 NACE MR 01 75 WW-ST-3041 250-640S	£11.69 (Min Qty 1)	2	£4.68	£28.06

Net Total	£23.09
Shipping	£10.00
VAT Total	£6.68
Gross Price	£40.06

Buttons: Continue Shopping, Clear Cart, Guest Checkout, Login / Register

Alternatively there is an option to collect your order in store, in which case there is no freight charge.

### **Order Confirmations:**

When you place an order, contact name, number and email addresses are mandatory in order to give us the required information , should we need to make contact with you regarding your order.

In addition to this , the email field is critical as it is used to send your order confirmation .

## Deliveries.

Orders received up to 15:00pm , shall be dispatched that same day. Allow 24-48 hours for the delivery agent to deliver your goods.

You are able to check your order history status when you log in , to see the status of your order and if you click on the view icon, a due date will be visible which is the dispatch date.

### Order History

Account	ERP Reference	Web Reference	Name	End Date	Order Status	
Order History	ERP Reference	Web Reference	Name	End Date	All	
Addresses	ERP Reference	Web Reference	Order Date	Net Total	Vat Total	Gross Total
Quotations	SO10021603	PO0120801	05-03-2025	€96.00	€0.00	€96.00
Saved Carts	SO10021478	PO0120496	02-03-2025	€6,018.00	€0.00	€6,018.00
Update Password	SO10021471	PO0120701	03-03-2025	€452.58	€0.00	€452.58
Finance	SO10021432	PO0120494	28-02-2025	€8,640.30	€0.00	€8,640.30
Favourites	SO10021382	PO0120595	27-02-2025	€2,629.87	€0.00	€2,629.87
	SO10021358	PO0120495	27-02-2025	€7,046.25	€0.00	€7,046.25


### Order Number: SO10021603

Item code	Description	Quantity	Shipped	Unit Price	Discount	Net Amount
PN-6B-2.500-100-08XS-N-TB	2.1/2" NB Sch XS Pipe Nipple x 4' Long TBE NPT ASTM/ASME SA106 GR B BS3799 Nace MR.01.75	6	0	€16.00	€0.00	€96.00
Net Total						€96.00
Discount Total						SO10021603
Gross Total						€96.00

## Collections:

Orders placed by 3pm for collection shall be made ready for pick up by 10am the following working day.

It is important that you can present your Purchase Order Number on collection otherwise goods will not be released.

	F316/L ASME B16.5 NACE MR.01.75. European Origin EU-WN-S7-15- 00.500-010S	£13.31	2	£5.32	£31.94
NET TOTAL					£26.62
VAT TOTAL					£5.32
GROSS PRICE					£31.94
Additional Info					
Payment in full by Credit Card					
PO / Reference: XX					
Notes: COLLECTION @ 10AM MONDAY					

## Stock Outs and Non Stocked Items.

Items out of stock but showing a future due date, cannot be ordered online.

For such , please email [sales@midsteel.com](mailto:sales@midsteel.com) and a sales representative will contact you with a price for forward products.

**Returns**

In the event you have ordered incorrect goods, please email [sales@midsteel.com](mailto:sales@midsteel.com) , reference your order number and advise the issue.

Should the incorrect goods be due to a MIDSTEEL error, the company will replace the goods and arrange to the incorrect goods to be returned.

Should the incorrect goods be due to a customer error, the company can take back the incorrect goods, however a 25% re-stocking charge will be applied and this will be deducted off any credit issued.